

RPL Policy



Our Recognition of Prior Learning (RPL) program allows us to give you credit for your existing skills and knowledge. If you already have some skills and knowledge that form a part of any course you undertake with FlexLearn Institute, you are able to have these competencies recognised and not be required to complete those areas of work. This recognition can be assessed at any time while you are completing a course.

Some of the ways we may assess you for RPL include:

1. Your course supervisor talking to your boss or workplace supervisor
2. You demonstrating your skills in-person (for students whose course includes workplace visits)
3. Your course supervisor talking to you on the phone about your skills (a “competency conversation”)
4. You providing documentation to prove your skills e.g. job description, CV, other full or partial qualifications gained, references and statements from current and previous employers

Remember your skills may also be demonstrated by activities outside your workplace for example in sporting and social clubs, hobbies, or simply knowledge and skills gained by your inquisitive nature.

Recognition of Prior Learning can be a great way to gain credit towards your course and speed up the process of getting that qualification. To apply, please talk to your Course Supervisor, email info@flexlearn.edu.au or phone the office on 1800 812 908.

This policy was last updated on 29 April 2011.

